
DON H. KOCHAN, M. ENG., P. ENG.

A Senior Leader with municipal expertise in environmental management, engineering practices, service delivery and organizational analysis. Major strengths include strategic and long-range planning, senior level negotiating, and timely and accurate communication to the public.

CAREER EXPERIENCE

ROCKY VIEW COUNTY

2021 TO PRESENT

Mayor/Councillor/Deputy Reeve

Responsible for representing the citizens of Rocky View County in addressing the needs and services of the various communities.

ACCOMPLISHMENTS

- ☐ Approval of an updated Springbank Area Structure Plan that supports the rural lifestyle of living on parcels no less than 2 acres in size.
- ☐ Approval for the design initiation of the Springbank Community Event Centre and the addition of a recreational facility at the SPFAS.
- ☐ Updating the Agricultural Master Plan that recognizes the need to preserve agricultural lands for farming and ranching.
- ☐ The establishment of an Aggregate Resource Plan that provides for better performance standards and monitoring of onsite operations.
- ☐ Approving a zero percent municipal tax increase over the last couple of years while maintaining or enhancing county services.
- ☐ Improved service level identification and the costs associated with providing the service.
- ☐ Increased transparency of information to the public such as development application notification on the website.
- ☐ Increased public engagement on major county initiatives.
- ☐ Requiring the RR33 interchange completion before major developments in the vicinity can open.
- ☐ Hiring of a experienced CAO that is focused on efficient and effective service delivery and addressing the business needs of the County.

DON KOCHAN CONSULTING INC.

2012 to 2022***Director/Owner***

Responsible for providing consulting services for clients in need of addressing corporate, legal, contract or administrative matters. The Director is responsible for ensuring that the Client's interests are managed in an efficient and confidential manner.

ACCOMPLISHMENTS

- ☐ Provided recommendations for upgrading Rocky View's Engineering Servicing Standards so that are in alignment with today's industry standards.
- ☐ Appointed as Rocky View County's Ombudsman for the Bragg Creek Flood Mitigation Project.
- ☐ Undertaken contract reviews and assisted in contractor/consultant appointments for various projects for Rocky View County.
- ☐ Provided information on a vendor's non-performance and the resulting cost implications to one of Access Pipelines projects.
- ☐ Compiled an Integrated Design Basis Memorandum report so that TransCanada's senior executives may have an overarching reference document that outlines the proposed undertakings that are required for the 4600 km Energy East Pipeline that extends from Alberta to New Brunswick.

TOWN OF CANMORE

1997 to 2012***Chief Administrative Officer***

Responsible for the overall senior level administrative service delivery and evaluation of all Town operations in accordance with the vision, goals, objectives, programs, policies and bylaws approved by Town Council. The CAO is responsible to ensure the corporation is managed within the Municipal Government Act, the statutes of the Province of Alberta and Canada.

ACCOMPLISHMENTS

- ☐ Provided leadership for approximately 150 permanent and 150 casual employees in the provision of planning, engineering, financial, utility, emergency, recreational, facility, social and operational services for the community.
- ☐ Reorganized the corporation for more effective service area functionality.
- ☐ Worked with Council in establishing a corporate business plan in support of the communities' vision.
- ☐ Policy development on environment and public consultation.
- ☐ Development of the Community Sustainability Plan (MDP) and community visioning document.
- ☐ Identification of service goals throughout the corporation.
- ☐ Developed accountability tracking system for Council initiatives.
- ☐ Created financial reserve policies for various business areas.
- ☐ Achieved the corporate Partners in Injury Reduction (PIR) award.
- ☐ Development of various business plans such as the Environmental Sustainability Action Plan, Municipal Emergency Plan, Community Policing Plan, Utility Master Plans, Transportation Master Plan, etc.
- ☐ Appointed to the Provinces Alberta Urban Municipality Association committee on Sustainability and Environment.

Director of Environmental Services

Responsible for directing the Engineering, Utilities, Waste Management, Parks, Facilities, and Street & Roads Departments in the Town of Canmore.

ACCOMPLISHMENTS

- ❑ Assisted in the development of Councils key corporate strategies.
- ❑ Reorganized the Environmental Services Division to better reflect the business needs.
- ❑ Defined process flows for the business activities in planning and engineering.
- ❑ Directed the development of utility master plans for sanitary, storm and water systems for the complete build out of the Town.
- ❑ Directed the development of the Town's off-site levy model.
- ❑ Coordinated Canmore's involvement in the Regional Waste Commission.
- ❑ Directed the evaluation and implementation of a Public Private Partnership for the Utility department.
- ❑ Directed the purchase and re-design of two major facilities to accommodate various departments of the Town of Canmore.
- ❑ Directed the development of a Transportation Master Plan for the entire buildup population of the Town of Canmore.
- ❑ Project leader for the Town of Canmore Civic Center and achieved the Provinces first Silver Leed certified facility.
- ❑ Directed the environmental initiatives on energy, water, waste, snow and pesticide management for the community.
- ❑ Provided presentations to the Alberta Urban Municipal Association Conferences on service delivery and Environmental Care Program best practices.

CITY OF EDMONTON 1973 - 1997***Director of Waste Management Operations******1992 - 1997***

Responsible for directing the effective provision of waste management operational services for the citizens of Edmonton and providing facilities management for the waste branch.

ACCOMPLISHMENTS

- ❑ Led an operational review of the waste management operation area utilizing 5 teams to develop new action plans resulting in substantial savings in labor, equipment and outside contracts.
- ❑ Directed the planning, design and construction of the 10,000 square foot operations office building providing for better functional use of resources.
- ❑ Developed and implemented environmental audit guidelines to provide a due diligence process for the major landfill facility.
- ❑ Re-engineered landfill disposal activities for efficiency and customer convenience which improved a number of areas including client transaction time, account processing and environmental conformance.

- ❑ Developed a computer network strategy for the operations area resulting in a networked data base system, with less duplication of shared information.

Director of Drainage Engineering***1990 - 1992***

Responsible for the provision of drainage infrastructure designs, geographic information systems and the development of drainage standards for the public and private sectors.

ACCOMPLISHMENTS

- ❑ Served on a special corporate task force to evaluate the Environmental Services Department.
- ❑ Developed a drainage technical review committee and served as the department's representative on the Urban Development Negotiating Committee on standards and policies.
- ❑ Prepared working plans detailing the functional alignment and processes undertaken in Drainage Engineering.
- ❑ Appointed to reorganize the planning and engineering sections resulting in more recognizable boundaries between the two groups and more effective decision making.

Director of Technical Services***1982 - 1990***

Responsible for the provision of services related to surveying, residential subdivision development and agreements, geographic information systems, roadway local improvements and land documentation.

ACCOMPLISHMENTS

- ❑ Directed the computerization of the corporate graphic based data banks and introduced a local area network for information sharing.
- ❑ Streamlined activity processes and introduced state of the art technologies such as automated field surveys.
- ❑ Developed and received Council approval on the local improvement policy providing a consistent approach to assess the cost of roadway infrastructure for property owners.
- ❑ Negotiated the roadway servicing standards and policies with the Urban Development Institute allowing for higher quality of roadways and related infrastructure.

General Supervisor of Geotechnical Engineering***1975 - 1982***

Responsible for directing the geotechnical programs for the City of Edmonton.

ACCOMPLISHMENTS

- ❑ Established a central database for geotechnical reports for public and private use.
- ❑ Assisted in the development of top-of-bank policies for the City.
- ❑ Produced geotechnical designs and reports related to structural foundation and bank restoration programs.
- ❑ Provided geotechnical consulting to the public relating to a variety of topics such as retaining walls, earth movement and soil properties.

Project Engineer***1973 - 1975***

Responsible for the design of transmission and distribution watermains and the coordination and

supervision of various construction projects on arterial roadways, streets and lanes for the City of Edmonton.

ACCOMPLISHMENTS

- ☐ Designed and coordinated the approval of major transmission watermain and roadway construction.

EDUCATION

Master of Engineering in Geotechnical Engineering
University of Alberta (1982)

Bachelor of Science in Civil Engineering
University of Alberta (1973)

Public Management Citation Certificate
University of Alberta (1996)

Local Government Leadership
Banff Centre for Management (1998)

Manager of Landfill Operations Certificate
Solid Waste Association of North America (1993)

Executive Development
University of Dalhousie (1989)

MEMBERSHIPS

A.P.E.G.A. (Life Member)

APEGA Investigative Committee (2013- 2018)

Canadian Public Works Association (past)
(Past Chairman of the Alberta Utility Location and Coordination Council)

Canadian Society of Civil Engineers (past)

Canadian Geotechnical Society (past)

COMMUNITY INVOLVEMENT

Scout's Canada leader - trainer

Area Commissioner for Scouts Canada

Baseball Association - Cochrane

Subdivision Development Appeal Board Member – Rocky View County

Assessment Review Board Member – Rocky View County